



# Call for Exhibitors

VPPPA Region 1 Conference & Exposition  
June 11 – 13, 2012  
Killington Resort, Killington, Vermont

**Conference Planning is underway for the 2012 VPPPA (Voluntary Protection Program Participant's Association) Region 1 (New England) Conference and Exposition. The annual conference is the premier safety and health conference in New England focusing on the OSHA Voluntary Protection Program and VPP Excellence. Approximately 300 attendees are expected for this conference at beautiful Killington Resort in Vermont. The Region 1 Exposition Hall will be held in conjunction with the Conference & Workshops on Monday, June 11 through Wednesday, June 13, 2012.**

**Please send payment and registration forms to the National VPPPA.  
(See Payment section on page 4 for details)**

**Conference & Exhibit Hall Location:**

**Killington Resort  
4763 Killington Rd.  
Killington, VT 05751  
Phone: 800-282-9955**

**Exhibit Hours:** Monday, June 11 from 5:00 PM to 6:00 PM (social hour reception)  
Tuesday, June 12 from 7:00 AM to 3:00 PM, & 6:00PM to 8:00PM (Vendor Social)  
Wednesday, June 13 from 7:00 AM to 10:00 AM

**Booth Assignment:** Exhibit tables will be in the space provided by Killington Resort near the conference area. Booths are assigned onsite, upon availability on a first come, first serve basis. Sub-leasing of assigned space is not allowed. VPPPA Region 1 Chapter reserves the right to alter space if it deems necessary in the best interests of the exhibition. VPPPA Region 1 Chapter will make every effort to consult with exhibitors in these matters.

**Set-up Time:** Monday, June 11 from 9:00 AM to 5:00 PM.

All set-ups must be completed prior to the Exhibit Hall opening at 5:00 PM on June 11.

**Tear Down Time:** Exhibitor equipment should be removed from the premises by 4:00 PM on June 13.

**Services:** No additional equipment such as A/V services or telephone connections will be provided. Electrical power may be available depending on location in the exhibit area. VPPPA Region 1 Chapter will make every reasonable effort to accommodate your needs.

Upon submittal of your contract with payment, a confirmation will be e-mailed to you from the VPPPA. The cost for one Booth is \$450.00. For that price, you will receive:

- ❖ ONE draped table with chairs.
- ❖ Invitation for ONE person (per booth purchased) to all conference meals and entertainment.
- ❖ Additional Booth Personnel may register at \$225.00 each.
- ❖ All registered Booth Personnel are invited to conference meals and entertainment.

### **KILLINGTON RESORT RULES AND PACKAGE SHIPMENT:**

The exhibitor agrees to confirm to the Killington Resort rules. The Resort will accept shipment or storage of items prior to the conference. Packages shipped to the Resort must be labeled with the recipient's arrival date, group affiliation and the words VPPPA Region 1 Conference. Address to:

**Killington Resort  
4763 Killington Rd.  
Killington, VT 05751  
800-282-9955**

All costs involving shipping and storage are the responsibility of the exhibitor. The exhibitor will assume total responsibility for the arrival and receipt of their materials and VPPPA Region I Chapter will not assume accountability. If conference materials do not arrive on time for the conference, the conference fee is not refundable.

### **HOTEL RESERVATIONS:**

Hotel and airline costs are not included. It is the responsibility of the exhibitor to make hotel and travel arrangements. To make reservations at the Killington Resort, please call directly to 800-282-9955 and refer to the **VPPPA REGION 1 Conference** to secure the preferred rate.

### **HOLD HARMLESS/RESPONSIBILITY CLAUSES:**

Exhibitors shall indemnify and hold harmless VPPPA Region 1 Chapter and Killington Resort and its service agents from all liability (damage or accident) which might ensue from any cause resulting or connected with transportation, placing, removing or display of exhibits.

Exhibitors shall indemnify and hold harmless VPPPA Region 1 Chapter, Killington Resort, and their respective employees, board of directors, membership and agents against any claim or expenses arising out of the use of the exhibition premises.

### **CANCELLATION POLICY:**

Exhibit booth space cancellations are non-refundable. The VPPPA Region 1 Chapter reserves the right to cancel the conference, the exhibition or any part thereof with no further liability to the exhibitor other than a refund of exhibit fees, less a proportionate share of the exposition cost incurred due to cancellation of the conference due to any circumstances beyond the control of VPPPA Region 1 Chapter or Killington Resort.

### **NOTES:**

VPPPA Region 1 Chapter may, at its discretion, make reasonable changes, amendments or additions to the terms and conditions of this contract. Any such changes shall be binding on the exhibitor. The ruling of the VPPPA Board of Directors shall be final in all instances with regard to exhibit space.

Direct sales from the exhibit floor are permitted; however, the exhibitor is responsible for any federal, state or local tax that may be required to be collected or withheld on any purchase. Competitive events that distract from the conference or exhibition are prohibited.

# Contract For Exhibitor Space

2012 Region 1 VPPPA Annual Conference  
Killington Resort  
4763 Killington Rd.  
Killington, VT 05751  
800-282-9955

Cutoff date: May 1, 2012

## Companies Exhibit Coordinator Contact Information

\*Prefix  Dr.  Miss.  Mr.  Mrs.  Ms.  Rev.  The Honorable

\*First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_ Designation \_\_\_\_\_

Badge Nick Name: \_\_\_\_\_ \*Title: \_\_\_\_\_

\*E-mail: \_\_\_\_\_

\*Company: \_\_\_\_\_

(Business address only)

\*Street Address/P.O. Box: \_\_\_\_\_ \*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

\*Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

\*VPPPA Affiliate Member?  Yes  No, but I would like to receive more information  No

\$450.00 Exhibitor Booth (includes one person)

If Exhibit Booth Personnel is not the same as Exhibit Coordinator Contact listed above, please complete the Booth Personnel Registration Form on next page.

Same as above

Number of Additional Booth Personnel \_\_\_\_\_ x \$225.00 = \_\_\_\_\_

### Payment:

\$\_\_\_\_\_ Total payment

Tax ID: #54-1598954

(Registrations without a method of payment will not be processed)

American Express  MasterCard  Visa  Check #: \_\_\_\_\_ (Payable to VPPPA)

Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card holder's name: \_\_\_\_\_

**Please sign and date on the line below.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By submitting this contract, I have read and agreed to the terms and conditions of this contract for exhibit space and services at the 2012 Annual Region 1 Chapter Voluntary Protection Programs Participants' Association (VPPPA) Conference to be held at Killington Resort on June 11-13, 2012.

### **Product Category:**

Please write a brief description of your company, products and services in the space provided below:

## Additional Exhibit Booth Personnel Registration Form

**BADGES:** For badge purposes, please list Exhibit Booth Personnel, as they want their name to appear on the badges. If you require Additional Booth Personnel there is a charge of \$225.00 per person. Booth Personnel Substitutions may be made prior to **June 11, 2012**. Exhibit booth space cancellations are non-refundable. The VPPPA reserves the right to cancel the conference, the exhibition or any part thereof with no further liability to the exhibitor other than a refund of exhibit fees, less a proportionate share of the exposition cost incurred due to cancellation of the conference due to any circumstances beyond the control of VPPPA or Killington Resort.

**Booth Personnel:** *Primary exhibitor- Please complete only if the Exhibit Booth Personnel is the same as the Exhibit Coordinator Contact. If not, please complete the Additional Booth Personnel.*

\*Prefix     Dr.     Miss.     Mr.     Mrs.     Ms.     Rev.     The Honorable  
\*First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_ Designation \_\_\_\_\_  
Badge Nick Name: \_\_\_\_\_ \*Title: \_\_\_\_\_  
\*E-mail: \_\_\_\_\_

### Additional Booth Personnel: \$225.00 Additional Booth Personnel\*

\*Prefix     Dr.     Miss.     Mr.     Mrs.     Ms.     Rev.     The Honorable  
\*First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_ Designation \_\_\_\_\_  
Badge Nick Name: \_\_\_\_\_ \*Title: \_\_\_\_\_  
\*E-mail: \_\_\_\_\_

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\*First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_ Designation \_\_\_\_\_  
Badge Nick Name: \_\_\_\_\_ \*Title: \_\_\_\_\_  
\*E-mail: \_\_\_\_\_

### Additional Booth Personnel: \$225.00 Additional Booth Personnel\*

\*Prefix     Dr.     Miss.     Mr.     Mrs.     Ms.     Rev.     The Honorable  
\*First Name: \_\_\_\_\_ \*Last Name: \_\_\_\_\_ Designation \_\_\_\_\_  
Badge Nick Name: \_\_\_\_\_ \*Title: \_\_\_\_\_  
\*E-mail: \_\_\_\_\_

*\*Costs for Additional Booth Personnel will be applied to the credit card information provided on the contract for Exhibit space. If checks are preferred, please submit payment with this form. Registrations are not processed without payment.*

## **PAYMENT:**

**-For checks** (payable to VPPPA, Inc.), mail your registration form and payment to:

Regular mail:

VPPPA  
PO Box 418174  
Boston, MA 02241-8174

Express mail (requiring street address):

VPPPA  
7600-E Leesburg Pike, Suite 100  
Falls Church, VA 22043-2004

**- For credit cards** (24 hours a day), fax this registration and credit card payment to: (703) 761-1148.

**- Registration questions:** contact the VPPPA at (703) 761-1146 or e-mail: [Register@vpppa.org](mailto:Register@vpppa.org)

**- Exhibitor questions:** contact the Region I Chapter Conference Exposition contact, **Toby Trebilcock** at (860) 889-4900 ext. 140 or via e-mail [ttrebilcock@covantaenergy.com](mailto:ttrebilcock@covantaenergy.com).